



## **Adverse Weather Policy**

<b>Document Ref.</b>	
<b>Version:</b>	5
<b>Approval Date:</b>	September 2025
<b>Review Date</b>	September 2026
<b>Document Author:</b>	Craig Noble
<b>Document Owner:</b>	Headteacher
<b>Approved by:</b>	Trust Board

## **Background**

Brunel College differs significantly from mainstream schools in the partnership in that students are provided with transport to and from the school and any external vocational placements. The geographic spread of students and the safety of staff carrying out driving duties means that in the event of adverse weather conditions, the school may be open when other schools are closed or vice versa. This document sets out the procedures to be followed in such circumstances. The safety of staff and students is paramount in the event of adverse weather conditions, although it is the intention of the school to remain open whenever possible.

## **Initial Assessment**

The Headteacher will endeavour to decide on the opening of the school before 7am on any day when adverse weather is affecting the Brunel College catchment area.

## **Informing School Staff**

The Headteacher and Senior Leaders will inform all other school staff by telephone no later than 7.30am. The list of staff telephone numbers is to be maintained by the Business Manager and a copy of this information will be issued to all staff.

## **Informing Students and Parents**

By 7.30am there will be a notice posted on the school website ([www.brunelcollege.co.uk](http://www.brunelcollege.co.uk)) informing parents and students of the decision to open or close the school. This information will also be available on the SpireFM website. In the event of school closure students will be expected to access work as directed on the website.

If the school is open, there may be disruption to the transport plan as local conditions dictate and updates will also be posted on the school website to keep parents and students informed of changes to transport arrangements. This may affect students to a greater or lesser degree according to the location of their home address or pick up point.

If there is a sudden change to the weather conditions that necessitates school closure during the school day, parents will be informed and arrangements will be made to ensure students are returned home.